



हर कदम, हर डगर  
किसानों का हमसफर  
भारतीय कृषि अनुसंधान परिषद

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## **TENDER DOCUMENT** (August, 2020)

**“Annual Rate Contract for hiring of Vehicles”**  
LAST DATE OF SUBMISSION ON: 2608.2020 till 2.00 pm



**ICAR-CENTRAL INLAND FISHERIES RESEARCH INSTITUTE  
(INDIAN COUNCIL OF AGRICULTURAL RESEARCH)**

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F.No, Veh./Hire Veh./Rate Contract-2017/

Dated 4<sup>th</sup>.Aug.2020

**TENDER NOTICE**

Sealed quotations are invited for "Annual Rate Contract for hiring of vehicles" from reputed registered Travel agencies having sufficient number of vehicles and having sufficient experience in the field. The schedule of the tender process is as follows:-

Date of Publication	04 <sup>th</sup> . Aug.2020
Last date of downloading of Tender copy	24 <sup>th</sup> .Aug. 2020 till 1.00Pm.
Last Date of submission of Quotation:.	24 <sup>th</sup> .Aug. 2020 till 2.00Pm
Date of opening of Quotations:.	24 <sup>th</sup> .Aug. 2020 till 3.00Pm

For details, please visit official website [www.cifri.res.in](http://www.cifri.res.in) and Government of India e-procurement portal [www.eprocure.gov.in](http://www.eprocure.gov.in) (E-publishing).

In-charge, Vehicle Section

## Quotation Form-Annexure- I

Annual rate contract for hiring vehicle Name of the firm: \_\_\_\_\_

Address: \_\_\_\_\_

SL.No	Description for charges of hire vehicle	AC category	Non AC category	Bus & other Transport vehicles
A	For local journey up to 250Km maximum(where no Night halt required)	Sumo/Bolero/Swift Dzire/Xylo/ /Innova/Scorpio and similar vehicle	Indica/Sumo/Bolero/Swift Dzire/Xylo/Alto /Innova/Scorpio and similar vehicle	Minibus-22 seater P/day,Mahindra pick up van p/day,Mini Truck(Tata 407or equivalent0 p/day, Tata truck( Medicum1190-p/day.
1	Charges up to 8hrs/80Km for duty per day			
2	Charges for additional Km beyond 80Km,if journey within 8hrs.			
3	Charges for additional hrs beyond 8 hrs,if journey within 80Km.			
B	For outstation journey(Where total distance of travel exceeds 250Km and /or where night halt required	Sumo/Bolero/Swift Dzire/Xylo/ /Innova/Scorpio and similar vehicle	Sumo/Bolero/Swift Dzire/Xylo/ /Innova/Scorpio and similar vehicle	Minibus-22 seater P/day,Mahindra pick up van p/day,Mini Truck(Tata 407or equivalent0 p/day, Tata truck( Medicum1190-p/day.
1.	Charges for out station per Km.(Minimum 250Km charges will be paid)			
2.	Night halting charges per Night			
C.	Any other charges			
1.	Add GST			
2.	Total			

The above rates are inclusive of all charges I/we undertake that there will be no increase in above mentioned charges during the period of contract.

Place:

Signature of the firm with seal.

Date:

## ANNEXURE-II

### DETAILS OF THE AGENCY

1. Name & Address of the Transport Agency  
(Including Telephone, Fax, Email, etc)
2. Trade License No.  
(Attach photocopy of document)
3. GST Registration No. (Attach  
photocopy of document)
4. Name and Address of the owner of  
the Transport Agency
5. Contact Telephone/Mobile No.
6. TAN/PAN Number  
(Attach photocopy of document)
7. If providing vehicle to other Govt. department  
(Enclose copy of the order/Rate Contract with  
Govt. Departments during last 3 years)
8. Bank account details (including Account No. & IFSC code)

Place:

Date:

Signature of owner(s) with seal

### ANNEXURE-III

#### TERMS AND CONDITIONS:

1. The quotation should be authorized Transport Agency with trade license. Copy of the trade license must be attached form along with tender form failing which tender will be rejected.
2. The envelopes containing the bid should be super scribed as "Rate Contract for hiring vehicles" and should be addressed to "The Director, Central Inland Fisheries Research Institute, Barrackpore,Kolkata-700 120. The sealed quotation /bid may be deposited to the Tender Box available with the In-Charge Vehicle section or may be sent by Speed post, so as to reach within the due date. The office will not be responsible for portal delays, if any.
3. Self attested copies of documents as mentioned in Annexure-II have to be enclosed with the bid documents without which the tender documents will be summarily rejected. **The quotation without EMD and /or MSME/ESIC Certificate will be summarily rejected.** However, exemption is admissible as per General Financial Rules, 2017.
4. Incomplete quotations, late bids or not in compliance with the terms and conditions, will be summarily rejected.
5. The successful bidder will have to submit Performance security of Rs.25,000/- (Rs. Twenty Five thousand Only) in the form of Demand Draft of any National Bank in favour of "ICAR UNIT,CIFRI" payable at SBI,Barrackpore(IFS Code SBIN000029) which will be returnable without interest after two months of satisfactory completion of the contract period, which is mentioned in the Offer Letter within 10 days' of receipt of the offer, otherwise the Institute reserves the right to cancel the offer and make the offer to any Agency found suitable.
6. The rate-contract will be valid for one year from the date of issue of work order, and no hike in the rates will be permissible during the contract period. No advance payment for hiring the vehicle shall be made.
7. Road mileage and the time be counted from point where the vehicle report for duty (usually at Central Inland Fisheries Research Institute, Barrackpore,Kolkata 700 120 And up to the point where the vehicle is released(usually at the centre)
8. Toll Tax, Parking charges etc. will be paid by the Institute on submission of receipt along with the bill. No payment shall be made in absence of such receipt in any circumstances.
9. Fishing nets, equipments, chemical, Fish/Live Stock/ Perishable items etc. will be transported with the hired vehicles as per need of the Centre.
10. All statutory taxes are applicable as per Govt. of India norms shall be reconciled at the rate extant on the processing of bill.

