



ICAR - CENTRAL INLAND FISHERIES RESEARCH INSTITUTE
AN ISO 9000 : 2008 Certified Organization
Barrackpore, Kolkata-700 120, West Bengal

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GST NO.19AAAGC0090D1ZX



F. No. 1/1/2018-S/Furniture/

3rd June, 2018

E-TENDER NOTICE

Tender No. 1/1/2018-19/S/Furniture

The Director, ICAR-CIFRI invites online Quotation through e-procurement portal (www.eprocure.gov.in) in **2 (two) Bid Systems (Itemwise)** from the Manufactures/Authorized Dealers/reputed firms for the supply and installation/commissioning and training (if required) of the following Furniture (BIFMA Level-3 and Green Guard Certified) items as follows:-

Sl. No.	Name of the Minor Equipment (Unit to be purchased)	EMD and Tender Cost (₹)	Date of pre-bid conference	Last date of submission of e-tender	Specification	To be supplied/installed/Commissioned at
1	Modular designed "work Double laboratory table" and fitted rack (1No.)	EMD ₹ 60,000/-,	13.07.2018 at 11.00 am	27.07.2018 till 11.00 am	Specification enclosed at Annexure-II (Item No. 1)	Regional Centre of ICAR-Central Inland Fisheries Research Institute, CGO Complex (2 nd Floor, C-Wing), DF Block, Salt Lake, Kolkata-700064
2	Modular Workstation at GIS Laboratory (1 No.)				Specification enclosed at Annexure-II (Item No. 2)	ICAR-Central Inland Fisheries Research Institute, Barrackpore, Kolkata - 700120
3	Modular Workstation at Pension Cell and Audit Section (1+1=2 Nos)				Specification enclosed at Annexure-II (Item No. 3)	
4	Wall hanging storage cabinet (1 No.)				Specification enclosed at Annexure-II (Item No. 4)	

The tender document and specification details may be downloaded from the Institute's Website: www.cifri.res.in or e-procurement portal www.eprocure.gov.in.

No bid other than online quotation shall be entertained. However, hard copies of documents mentioned at para 2 of Terms and Conditions duly authenticated by the Authorized personnel of the bidder should reach ICAR-Central Inland Fisheries Research Institute, Barrackpore, Kolkata – 700120 within the Bid submission end date and time to enable the Institute to tally the documents with hard copy at the time of opening of tender.

The tentative Schedule of processing of quotation is as follows:-

1.	Date and Time for Issue/Publishing	11.00 AM on 06.07.2018
2.	Document Download/Sale Start Date and Time	12.00 Noon on 06.07.2018
3.	Pre-Bid conference	11:00 AM on 13.07.2018
4.	Document Download/Sale End Date and Time	11.00 AM on 26.07.2018
5.	Bid Submission start Date and Time	11.00 AM on 07.07.2018
6.	Bid Submission End Date and Time	11.00 AM on 27.07.2018
7.	Date and Time for Opening of Technical Bids	11.00 AM on 28.07.2018
8.	Address for Communication	The Assistant Administrative Officer (Stores), ICAR-CIFRI, Barrackpore, Kolkata-700120

The aforementioned dates may vary and the change in date shall be suitably intimated in public domain. The venue of Pre-bid conference is Regional Centre of ICAR-Central Inland Fisheries Research Institute, Barrackpore, Kolkata-700120.

Assistant Administrative Officer
(Stores)

TERMS AND CONDITIONS

1. Each bidder should bid item wise through online BOQ. Price must not be quoted in Technical Bid.
2. The following documents in PDF Format are to be uploaded with the quotation through e-procurement portal www.eprocure.gov.in. As mentioned at Tender notice, the hard copies of documents mentioned at para 2 below duly authenticated by the Authorized personnel of the bidder should reach ICAR-Central Inland Fisheries Research Institute, Barrackpore, Kolkata – 700120 within the Bid submission end date and time to enable the Institute to tally the documents with hard copy at the time of opening of tender.
 - a) Authenticated PDF Copy of valid enlistment letter with the Government Departments, if any.
 - b) Authenticated PDF Copy Certificate showing performance of this type of supply in the past e.g. copy of Purchase Order and Challan, installation and commissioning Certificate, certificate issued by Authorized Officer of Department.
 - c) Authenticated PDF Copy of PAN & GST Certificate.
 - d) BIFMA Level-3 and Green Guard Certification.
 - e) PDF Copy of Demand Drafts (EMD ₹60,000/-). For exemption, authenticated and valid MSME/NSIC certificate has to be submitted.
 - f) Authenticated PDF Copy of valid Dealership/Authorization Certificate from manufacturer.
 - g) Authenticated PDF copy of Declaration as per Annexure-III in letter head of the firm.
 - h) Authenticated PDF copy of Technical Bid as per Annexure-I, attachments along with Make/Model/Brand catalogue of the quoted item must be included by the bidders, failing which Technical Bid will be rejected.
3. The schedule of supply and specification of the items are enclosed in **ANNEXURE-II**. The rate should be quoted on F.O.R. basis at Regional Centre of ICAR-Central Inland Fisheries Research Institute, CGO Complex (2nd Floor, C-Wing), DF Block, Salt Lake, Kolkata-700064 (For Sl. No. 1 of NIT) and ICAR-Central Inland Fisheries Research Institute, Barrackpore, Kolkata - 700120 (For Sl. No. 2,3 and 4 of NIT) as mentioned in the Tender Notice and specification.
4. Tender documents submitted through online should accompany PDF Copies of Demand Drafts of EMD of ₹60,000/-. The EMD in the form of Demand Draft payable at “ICAR Unit -CIFRI” payable at SBI, Barrackpore along with the documents mentioned at para 2 above duly authenticated by the Authorized personnel of the bidder may be sent to the Assistant Administrative Officer (Stores), ICAR-CIFRI, Barrackpore, Kolkata-700120 within last date of receipt of tender. In case of non-submission of EMD and requisite documents within specified time even for postal delay, quotation will not be considered. The EMD shall be returned to the successful and un-successful bidders as per rules without any interest thereon. The amount of EMD will be forfeited if supply is not effected during the given time and contract will stand cancelled. EMD is exempted for the bidders having MSME/NSIC Certificate.
5. Tender once submitted should remain valid at least for 90 (ninety) days for acceptance.
6. (a) The online bid should contain two envelopes containing the Technical Bid and Financial bid in the form of BOQ.
(b) The envelope containing authenticated documents and DD for EMD should be superscribed as “Tender for supply of Modular Furniture (Sl. No. Of NIT document)” as detailed in Notice Inviting e-Tender (NIT).

7. TENTATIVE DATES OF PROCESSING OF TENDER

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7.	Date and Time for Opening of Technical Bids	11.00 AM on 28.07.2018
8.	Address for Communication	The Assistant Administrative Officer (Stores), ICAR-CIFRI, Barrackpore, Kolkata-700120

The venue of Pre-bid is Regional Centre of ICAR-Central Inland Fisheries Research Institute, Barrackpore, Kolkata-700120.

8. Rates quoted for the item should include the taxes/duties and transportation cost/delivery cost etc. (on FOR basis) of the items at the mentioned places. Taxes/ duties are to be mentioned in the BOQ and no subsequent claim for taxes/ duties etc. will be entertained separately.
9. The PDF copies submitted as Technical Bid on e-procurement portal and the hard copies of documents sent to the Institute should be legible. The mistake should be corrected by one stroke and initialed.
10. Make/Model/Brand along with all specifications of the quoted item must be included by the bidders in their Technical Bids both online and hard copies, failing which Technical Bid will be rejected. The Price quoted in the Price Bid in the form of BOQ to be submitted online must incorporate Price of the item, transportation cost, cost of installation/commissioning and training to the personnel (if required) and all taxes.
11. Incomplete tender and bids not in prescribed format according to the terms and conditions as mentioned hereinabove shall be rejected forthwith.
12. Tax deduction at source will be made wherever applicable.
13. Payment will be released only against the pre-receipted bill indicating the Bank details of the supplier, to be submitted in triplicate within 30 days of supply and installation/commissioning of the item in good condition. Payment will be made through e-payment. The Performance Security of 10% of the cost of the equipment shall have to be submitted by the supplier, which should be valid at least for one year. Delivery within 45 days of receipt of Purchase Order.
14. LIQUIDITY DAMAGES:-
 - i) In all cases of delay by the supplier in delivery of the materials or any or all of the goods or to perform the services forming the subject matter of this contract beyond the periods specified in purchase order, other than a delay (Force Majeure), the buyer shall have the right without prejudice in its other remedies under this contract, to claim liquidated damages amounting to 0.5% per week of the delivery price of the delayed goods or performance of services for each week/month or part thereof of delay until actual delivery or performance. However such damages shall not exceed 10 % of the delivery price of the goods or services of which the delivery or performance has been delayed.
 - ii) The supplier shall remit the amounts due to Buyer under clause (i) above, within 30 days

